



INTER-OFFICE COMMUNICATION

DATE: April 7, 2020

TO: Dave Kerner, Mayor
Members, Board of County Commissioners

THRU: Tanya N. McConnell, P.E., Deputy County Engineer *Tanya N. McConnell 4/7/2020*

FROM: Holly B. Knight, P.E., Contracts Section Manager
Roadway Production Division *Holly Knight*

RE: April 2, 2020, Selection Committee Results
Melaleuca Lane and Jog Road
Intersection Improvements
Project No.: 2019501

This Inter-Office Communication serves to advise you of the results of the above referenced Selection Committee meeting. The Committee's evaluation of the presenting firms (see Attachment 2) resulted in the following ranking for the identified project:

1. **Propel Engineering, Inc.**
DRMP, Inc.
Tierra South Florida, Inc.
2. **Constructive Engineering, Inc.**
Scalar Consulting Group Inc.
GCME, Inc.
Biscayne Engineering Company, Inc.
3. **American Consulting Engineers of Florida, LLC**
Betsy Lindsay, Inc.
Constructive Engineering, Inc.
GCME, Inc.
Simmons & White, Inc.

Department of Engineering and Public Works

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Palm Beach County Board of County Commissioners

Dave Kerner, Mayor

Robert S. Weinroth, Vice Mayor

Hal R. Valeche

Gregg K. Weiss

Mary Lou Berger

Melissa McKinlay

Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer"



April 7, 2020

Re: April 2, 2020, Selection Committee Results

In accordance with PPM# CW-O-048, the results of the referenced Selection Committee meeting are being sent to you for your information. Also, as prescribed in PPM # CW-O-048, negotiations will commence with the top ranked firm unless a request to review the results is received within ten (10) business days of the date of this communication.

Attachments:

- 1- Selection Committee Meeting Minutes
- 2- Compilation of Selection Committee Voting Ballots

cc: with Attachments:

Verdenia Baker, County Administrator
Patrick Rutter, Assistant County Administrator
David Ricks, P.E., County Engineer
Tanya N. McConnell, P.E., Deputy County Engineer
Steve Carrier, P.E., Assistant County Engineer
James Stiles, Director, Water Utilities
Irwin Jacobowitz, Director, Contract Development and Control
Tonya Johnson, Director, Office of Equal Business Opportunity
Morton Rose, P.E., Director, Roadway Production
Omelio A. Fernandez, P.E., Director, Roadway Production
Kathleen Farrell, P.E., Thoroughfare Roads Section Manager,
Roadway Production
Holly Knight, P.E., Contracts Section Mgr, Roadway Production
Fenson Masse, P.E., Project Engineer, Roadway Production
JaeAnn Dean, Technical Assistant II, Roadway Production
Anthony Montero, Office of the Inspector General
Yelizaveta B. Herman, Assistant County Attorney
Fay Reynolds, Legal Secretary, County Attorney
Committee Members

MINUTES OF SELECTION COMMITTEE MEETING
April 2, 2020, Commencing: 2:10 P.M., Ending: 4:26 P.M.
Engineering & Public Works Department, 2300 N. Jog Road,
1st Floor Conference Room #VC-1E-58 & 59

MEMBERS PRESENT:

Steve Carrier, P.E.*	- Assistant County Engineer
Tanoy Williams**	- Contracts Analyst, Contract Development & Control
Morton Rose, P.E.	- Director, Roadway Production
Kathleen Farrell, P.E.	- Thoroughfare Roads Section Manager, Roadway Production

* denote any delegated votes here:

*David Ricks, P.E.	- County Engineer
**Irwin Jacobowitz	- Director, Contract Development & Control

DISCUSSION:

Quorum is present represented by a minimum of four members at least two of which are engineers.

The Selection Committee was called to order by Steve Carrier, P.E, Assistant County Engineer. It was stated that the committee would be selecting a firm for Professional Engineering Consulting Services for:

**Melaleuca Lane and Jog Road
Intersection Improvements
Project No. 2019501**

The meeting was opened up the meeting for Public Comments, however, the public was not present.

Opening discussion identifying and outlining the project requirements was given by Kathleen Farrell. P.E. Thoroughfare Roads Section Manager, Roadway Production. The outline stated what the work entailed, and what the committee should be looking for in the presentations by the firms.

The order of business was to select one consultant. Each was invited to make a presentation of their qualifications before the Selection Committee.

RESULTS:

The Selection Committee voting resulted in the following ranking order of the consulting firms:

1. **Propel Engineering, Inc.**
2. **Constructive Engineering, Inc.**
3. **American Consulting Engineers of Florida, LLC**

At the end of the Presentations Steve Carrier, P.E., Assistant County Engineer stated that the Public is welcome to make comments or sit and observe the discussions. American Consulting Engineers of Florida, LLC team was present.

COMPILATION OF SELECTION COMMITTEE VOTING BALLOTS

**ONE (1) FIRM TO PROVIDE: All Engineering Services Required for:
Melaleuca Lane and Jog Road Intersection Improvements
PROJECT NO: 2019501**

MEETING DATE: Thursday, April 2, 2020

MEETING TIME: 2:00 P.M.

TOTALS / RANKINGS

Total points from each voting member and associated rank of firm.

Selection Committee	Constructive Engineering, Inc.		Propel Engineering, Inc.		American Consulting	
Steve Carrier	84	3	86	2	88	1
Tanoy Williams	81	3	87	1	84	2
Morton Rose	92	1	91	2	86	3
Kathleen Farrell	90	1	89	2	88	3
TOTAL		8		7		9
RANK		2		1		3

JaeAnn Dean

Secretary Name Printed



Secretary Signature

CRITERIA:

Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.

MAX SCORE 35

Selection Committee	Constructive	Propel Engineering,	American Consulting
Steve Carrier	29	29	35
Tanoy Williams	28	30	33
Morton Rose	34	30	33
Kathleen Farrell	32	30	35

CRITERIA:

Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.

MAX SCORE 35

Selection Committee	Constructive Engineering, Inc.	Propel Engineering, Inc.	American Consulting Engineers of Florida, LLC
Steve Carrier	27	28	35
Tanoy Williams	25	28	33
Morton Rose	30	32	35
Kathleen Farrell	30	30	35

CRITERIA:

Location of the firm's offices where work will be accomplished.

MAX SCORE 3

Selection Committee	Constructive Engineering, Inc.	Propel Engineering, Inc.	American Consulting Engineers of Florida, LLC
Steve Carrier	3	3	3
Tanoy Williams	3	3	3
Morton Rose	3	3	3
Kathleen Farrell	3	3	3

CRITERIA:

State Certified MBE (2 points for state certified MBE primes and/or subconsultants)

MAX SCORE

2

Selection Committee	Constructive Engineering, Inc.	Propel Engineering, Inc.	American Consulting Engineers of Florida, LLC
Steve Carrier	2	2	2
Tanoy Williams	2	2	2
Morton Rose	2	2	2
Kathleen Farrell	2	2	2

CRITERIA:

EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: Mandatory minimum 20% SBE participation (ord. 2-80.27(3)(e)) and SBE Evaluation Preference (ord. 2-80.27(3)(d) option 2).

MAX SCORE

15

Selection Committee	Constructive Engineering, Inc.	Propel Engineering, Inc.	American Consulting Engineers of Florida, LLC
Steve Carrier	13	15	4
Tanoy Williams	13	15	4
Morton Rose	13	15	4
Kathleen Farrell	13	15	4

CRITERIA:

Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)

MAX SCORE

10

Selection Committee	Constructive Engineering, Inc.	Propel Engineering, Inc.	American Consulting Engineers of Florida, LLC
Steve Carrier	10	9	9
Tanoy Williams	10	9	9
Morton Rose	10	9	9
Kathleen Farrell	10	9	9

SELECTION COMMITTEE TALLY SHEET

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:
Melaleuca Lane and Jog Road Intersection Improvements**

PROJECT NO: **2019501**

MEETING DATE: **Thursday, April 2, 2020**

MEETING TIME: **2:00 P.M.**

Selection Committee		Constructive Engineering, Inc.	Propel Engineering, Inc.	American Consulting Engineers of Florida, LLC
County Engineer	* Steve Carrier	3	2	1
County Administrator	Absent			
Director of Water Utilities	Absent			
Director of Contracts Development & Control	* Tanoy Williams	3	1	2
Director of Division to which project belongs	* Morton Rose	1	2	3
Director of OSBA	Absent			
Project Manager for project	Kathleen Farrell	1	2	3
Total		8	7	9
Rank		2	1	3

* - Denotes a delegate for a committee member

JaeAnn Dean Secretary's Printed Name		 Secretary's Signature
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SELECTION EVALUATION FORM

ONE (1) FIRM TO PROVIDE:	All Engineering Services Required for: Melaleuca Lane and Jog Road Intersection Improvements		
PROJECT NO:	2019501		
SELECTION MEETING DATE:	Thursday, April 2, 2020		
SELECTION MEETING TIME:	2:00 P.M.		

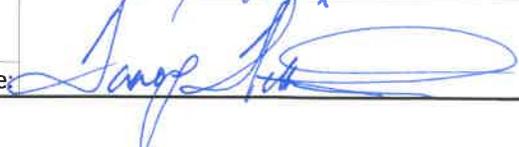
Criteria	Max Score	Constructive Engineering, Inc.	Propel Engineering, Inc.	Amerian Consulting Engineers of Florida, LLC
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	35	29	29	35
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	35	27	20	35
Subtotal	70			
Location of the firm's offices where work will be accomplished.	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	13	15	4
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: Mandatory minimum 20% SBE participation (ord. 2-80-27(3)e)) and SBE Evaluation Preference (ord. 2-80.27(3)(d) option 2).	15	2	2	2
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	10	9	9
Subtotal	30	28	29	18
Total	100	84	86	88
Rank		3	2	1

Member's Name:	Steven Carrico 4/3/2020
Member's Signature:	

SELECTION EVALUATION FORM

ONE (1) FIRM TO PROVIDE:	All Engineering Services Required for: Melaleuca Lane and Jog Road Intersection Improvements		
PROJECT NO:	2019501		
SELECTION MEETING DATE:	Thursday, April 2, 2020		
SELECTION MEETING TIME:	2:00 P.M.		

Criteria	Max Score	Constructive Engineering, Inc.	Propel Engineering, Inc.	Amerian Consulting Engineers of Florida, LLC
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	35	28	30	33
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	35	25	28	33
Subtotal	70			
Location of the firm's offices where work will be accomplished.	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	13	15	4
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: Mandatory minimum 20% SBE participation (ord. 2-80-27(3)e)) and SBE Evaluation Preference (ord. 2-80.27(3)(d) option 2).	15	2	2	2
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	10	9	9
Subtotal	30	28	29	18
Total	100	81	87	84
Rank		3	1	2

Member's Name:	Tarby Williams
Member's Signature:	

SELECTION EVALUATION FORM

ONE (1) FIRM TO PROVIDE:	All Engineering Services Required for: Melaleuca Lane and Jog Road Intersection Improvements		
PROJECT NO:	2019501		
SELECTION MEETING DATE:	Thursday, April 2, 2020		
SELECTION MEETING TIME:	2:00 P.M.		

Criteria	Max Score	Constructive Engineering, Inc.	Propel Engineering, Inc.	Amerian Consulting Engineers of Florida, LLC
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	35	34	30	33
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	35	30	32	35
Subtotal	70	64	62	68
Location of the firm's offices where work will be accomplished.	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	13	15	4
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: Mandatory minimum 20% SBE participation (ord. 2-80-27(3)e) and SBE Evaluation Preference (ord. 2-80.27(3)(d) option 2).	15	2	2	2
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	10	9	9
Subtotal	30	28	29	18
Total	100	92	91	86
Rank		1	2	3

	MORTON ROSE
Member's Name:	
	
Member's Signature:	

SELECTION EVALUATION FORM

ONE (1) FIRM TO PROVIDE:	All Engineering Services Required for: Melaleuca Lane and Jog Road Intersection Improvements		
PROJECT NO:	2019501		
SELECTION MEETING DATE:	Thursday, April 2, 2020		
SELECTION MEETING TIME:	2:00 P.M.		

Criteria	Max Score	Constructive Engineering, Inc.	Propel Engineering, Inc.	Amerian Consulting Engineers of Florida, LLC
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	35	32	30	35
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	35	30	30	35
Subtotal	70	62	60	70
Location of the firm's offices where work will be accomplished.	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	13	15	4
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: Mandatory minimum 20% SBE participation (ord. 2-80-27(3)e)) and SBE Evaluation Preference (ord. 2-80.27(3)(d) option 2).	15	2	2	2
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	10	9	9
Subtotal	30	28	29	18
Total	100	90	89	88
Rank		1	2	3

	Kathleen Farrell
Member's Name:	
Member's Signature:	Kathleen Farrell

SELECTION CONSULTANT SUMMARY

One Firm to Provide: Professional Engineering Consulting Services for
Melaleuca Lane and Jog Road
Intersection Improvements

Project No: 2019501
EBO API's: Minimum Mandatory 20% SBE & SBE Evaluation Preference (sliding scale)

Meeting Date: Thursday, April 2, 2020
Meeting Time: 2:00 P.M.

TEAM				LOCATION		EBO			VOLUME OF PREVIOUS WORK (\$)			
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points (3 max)	SBE	PBC M/WBE	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee*	Points (10 max)
<u>American Consulting Engineers of Florida, LLC</u>	3.02	74%		74%	<u>3</u>	-	-	-	<u>6</u>	\$171,575	\$126,966	<u>9</u>
Betsy Lindsay, Inc.	5.02	9%		9%		9.0	9.0	9.0		\$35,186	\$3,167	
Constructive Engineering, Inc.	3.02	5%	1	5%		5.0	5.0	-		\$0	\$0	
GCME	6.01	3%		3%		3.0	3.0	3.0		\$71,681	\$2,150	
Simmons & White, Inc.	3.06	9%		9%		9.0	-	-		\$152,022	\$13,682	
		100%		100%		26.0%	17.0%	12.0%			\$145,965	
					4		2					
<u>Constructive Engineering, Inc.</u>	3.02	65%	1	65%	<u>3</u>	65.0	65.0	-	<u>15</u>	\$0	\$0	<u>10</u>
Scalar Consulting Group, Inc.	3.02, 3.06	20%		20%		-	-	20.0		\$364,590	\$72,918	
GCME, Inc.	6.01	5%		5%		5.0	5.0	5.0		\$71,681	\$3,584	
Biscayne Engineering Company, Inc.	5.02	10%		10%		10.0	-	-		\$0	\$0	
		100%		100%		80.0%	70.0%	25.0%			\$76,502	
					13		2					
<u>Propel Engineering, Inc.</u>	3.02, 3.06	88%	1, 7	88%	<u>3</u>	88.0	88.0	88.0	<u>17</u>	\$98,727	\$86,880	<u>9</u>
DRMP, Inc.	5.02	7%	7	6%		-	-	-		\$0	\$0	
Tierra South Florida, Inc.	6.01	5%	7	5%		-	-	5.0		\$740,260	\$37,013	
		100%		99%		88.0%	88.0%	93.0%			\$123,893	
					15		2					

SELECTION CONSULTANT SUMMARY

One Firm to Provide: Professional Engineering Consulting Services for
Melaleuca Lane and Jog Road
Intersection Improvements

Project No: 2019501
EBO API's: Minimum Mandatory 20% SBE & SBE Evaluation Preference (sliding scale)

Meeting Date: Thursday, April 2, 2020
Meeting Time: 2:00 P.M.

TEAM				LOCATION		EBO				VOLUME OF PREVIOUS WORK (\$)		
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points (3 max)	SBE	PBC M/WBE	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee*	Points (10 max)
<u>Prime Categories</u>		<u>Subcategories</u>		<u>Notes</u>								
3.02 (General Hwy. Design w/Curb & Gutter, Access & Drainage)		3.06 (Traffic Operation Design)		* - Pro Rated Fee = Previous Work Amount multiplied by the % of work on the project								
		5.02 (Engineering Surveying)		1 - Prime and Sub on different teams								
		6.01 (Gelogical & Geographic Studies)		2 - Unrequested Service								
				3 - Incomplete Team								
				4 - Did not meet mandatory EBO requirement								
				5 - Prime is doing less than 50% of the work								
				6 - Prime does not have at least one prime category								
				7 - Error on Questionnaire								

**COMMITTEE
MEMBERS**

SELECTION COMMITTEE MEETING

Palm Beach County Engineering Department

One (1) Firm - to provide all engineering services required for the preparation of plans and specifications complete for formal advertising and receipt of bids for:

**Melaleuca Lane and Jog Road
Intersection Improvements
Project No. 2019501**

Thursday, April 2, 2020

Name	Organization	Phone	Email
TAVOY W. THOMAS	OFMB/CDC	355-3352	twilliam@pbcgov.org
Holly Knight	PBC Eng	684-4150	h.knight@pbcgov.org
JADEAN DEAN	PBC Roadway	684-4154	jadean@pbcgov.org
FENSON MADDE	" "	" 4179	fmadde@pbcgov.org
MORTON ROSE	" "	" 4150	mrose@pbcgov.org
Kathleen Farrell	" "	684-4150	kfarrell@pbcgov.org
Staci Carri	" ENG	684-4016	scarri@pbcgov.org