

August 16, 2018



**Department of Engineering  
and Public Works**

P.O. Box 21229  
West Palm Beach, FL 33416-1229  
(561) 684-4000  
FAX: (561) 684-4050  
www.pbcgov.com

**Palm Beach County  
Board of County  
Commissioners**

Melissa McKinlay, Mayor  
Mack Bernard, Vice Mayor  
  
Hal R. Valeche  
Paulette Burdick  
  
Dave Kerner  
Steven L. Abrams  
  
Mary Lou Berger

**County Administrator**

Verdenia C. Baker

*"An Equal Opportunity  
Affirmative Action Employer"*



**To: HSQ Group, Inc.  
McMahon Associates, Inc.  
R.J. Behar & Company, Inc.**

**Subj: August 16, 2018, Selection Committee Results  
Kirk Rd., Summit Blvd. to Gun Club Rd.  
Estimated 0.8 Miles, 3/5 Lane Roadway  
Project No. 2018504**

Dear Consultants:

This letter serves to advise you of the results of the August 16, 2018, Selection Committee for the above referenced project. The firm that has been selected is: **McMahon Associates, Inc.**

**Consultants are hereby notified of the "Cone of Silence" requirements pursuant to Palm Beach County Lobbyist Registration Ordinance 2003-055.**

In accordance with Palm Beach County PPM #CW-O-048, the results of the Selection Committee meeting shall be reported in writing to the Board of County Commissioners (Board). If any member of the Board has not requested to review the ranking of the Selection Committee Meeting within ten (10) business days of such report, it shall be deemed that the Board has affirmed the selection. The selected firm will be contacted to schedule a scope of services meeting and begin negotiations.

Thank you for your time in presenting your approach for this project. We encourage you to submit on future projects. Should you have any questions or require additional information please contact me at 561-684-4122 or at [hknight@pbcgov.org](mailto:hknight@pbcgov.org).

Sincerely,

A handwritten signature in blue ink that reads "Holly Knight".

Holly B. Knight, P.E.  
Contracts Section Manager

pc: Tanya N. McConnell, P.E., Deputy County Engineer

ec: David Ricks, P.E., County Engineer  
Steve Carrier, P.E. Assistant County Engineer  
Omelio A. Fernandez, P.E., Director, Roadway Production  
Morton Rose, P.E., Assistant Director, Roadway Production  
Kathleen Farrell, P.E., Thoroughfare Roads Section Manager,  
Roadway Production  
Holly Knight, P.E., Contracts Section Manager, Roadway Production  
Serge Jerome, Project Coordinator II, Roadway Production  
JaeAnn Dean, Technical Assistant II, Roadway Production  
Selection Committee Members

CCNA File

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**INTER-OFFICE COMMUNICATION**

**DATE:** August 16, 2018

**TO:** Melissa McKinlay, Mayor  
Members, Board of County Commissioners

**THRU:** Tanya N. McConnell, P.E., Deputy County Engineer

**FROM:** Holly B. Knight, P.E., Contracts Section Manager  
Roadway Production Division *Holly Knight*

**RE:** August 16, 2018, Selection Committee Results  
Kirk Rd., Summit Blvd. to Gun Club Rd.  
Estimated 0.8 Miles, 3/5 Lane Roadway  
Project No.: 2018504

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This Inter-Office Communication serves to advise you of the results of the above referenced Selection Committee meeting. The Committee's evaluation of the presenting firms (see Attachment 2) resulted in the following ranking for the identified project:

1. **McMahon Associates, Inc.**  
Arcadis U.S., Inc.  
Brown & Phillips, Inc.  
GCME, Inc.  
Cyriacks Environmental Consulting Services, Inc.
2. **HSQ Group, Inc.**  
Propel Engineering, Inc.  
RADISE International, L.C.  
ESA Scheda Corporation
3. **R.J. Behar & Company, Inc.**  
Baron Worth Advisors, Inc.  
Manuel G. Vera & Associates, Inc.  
RADISE International, L.C.

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Rd\Selection\Selection Results\_BCC.docx





August 16, 2018

Re: August 16, 2018, Selection Committee Results

In accordance with PPM# CW-O-048, the results of the referenced Selection Committee meeting are being sent to you for your information. Also, as prescribed in PPM # CW-O-048, negotiations will commence with the top ranked firm unless a request to review the results is received within ten (10) business days of the date of this communication.

**Attachments:**

- 1- Selection Committee Meeting Minutes
- 2- Compilation of Selection Committee Voting Ballots

**cc: with Attachments:**

Verdenia Baker, County Administrator  
Patrick Rutter, Assistant County Administrator  
David Ricks, P.E., County Engineer  
Tanya N. McConnell, P.E., Deputy County Engineer  
Steve Carrier, P.E., Assistant County Engineer  
James Stiles, Director, Water Utilities  
Irwin Jacobowitz, Director, Contract Development and Control  
Tonya Johnson, Director, Office of Small Business Assistance  
Omelio A. Fernandez, P.E., Director, Roadway Production  
Morton Rose, P.E., Assistant Director, Roadway Production  
Kathleen Farrell, P.E., Manager, Thoroughfare Roads,  
Roadway Production  
Holly Knight, P.E., Contracts Section Manager,  
Roadway Production  
Serge Jerome, Project Coordinator II, Roadway Production  
JaeAnn Dean, Technical Assistant II, Roadway Production  
Anthony Montero, Office of the Inspector General  
Yelizaveta B. Herman, Assistant County Attorney  
Committee Members

**MINUTES OF SELECTION COMMITTEE MEETING**  
Thursday, August 16, 2018, Commencing: 1:34 p.m., Ending: 3:15 p.m.  
Vista Center, 2300 N. Jog Road, 3<sup>rd</sup> Floor Conference Room (Room 3W-12)

**MEMBERS PRESENT:**

David Ricks, P.E.	- County Engineer
*Hassan Hadjimiry	- Deputy Director, Water Utilities
Irwin Jacobowitz	- Director, Contract Development & Control
**Kathleen Farrell, P.E.	- Thoroughfare Roads Section Manager, Roadway Production
***Allen Gray	- Small Business Assistance Manager
Morton Rose, P.E.	- Assistant Director, Roadway Production
*Hassan Hadjimiry	- Director, Water Utilities
**Kathleen Farrell	- Director, Roadway Production
***Allen Gray	- Director, Office of Small Business Assistance

\* denote any delegated votes here

**DISCUSSION:**

The Selection Committee was called to order by David Ricks, P.E., County Engineer. It was stated that the committee would be selecting a firm for Professional Engineering Consulting Services for:

**Kirk Rd., Summit Blvd. to Gun Club Rd.**  
**Estimated 0.8 Miles, 3/5 Lane Roadway**  
**Project No. 2018504**

The meeting was opened up the meeting for Public Comments, public was present but none had questions or comments.

Opening discussion identifying and outlining the project requirements was given by Kathleen Farrell, P.E., Thoroughfare Roads Section Manager. The outline stated what the work entailed, and what the committee should be looking for in the presentations by the firms.

The order of business was to select one consultant. Each was invited to make a presentation of their qualifications before the Selection Committee.

**RESULTS:**

The Selection Committee voting resulted in the following ranking order of the consulting firms:

1. **McMahon Associates, Inc.**
2. **HSQ Group, Inc.**
3. **R.J. Behar & Company, Inc.**

At the end of the Presentations David Ricks, P.E., County Engineer, stated that the Public is welcome to make comments or sit and observe the discussions. William Grieve, P.E. and Mark Kuntz, P.E., from McMahon Associates, Inc., were present.

**COMPILATION OF SELECTION COMMITTEE VOTING BALLOTS**

DATE Thursday, August 16, 2018

PROJECT All Engineering Services Required for:  
Kirk Road - Summit Blvd to Gun Club Road

PROJECT NO: 2018504

<b>CRITERIA:</b>			
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the technical requirements of the project.			
<b>MAX SCORE</b> 35			
Selection Committee	HSQ Group, Inc.	McMahon Associates, Inc	R.J. Behar & Company, Inc
David Ricks	33	34	30
Hassan Hadjimiry	34	32	30
Irwin Jacobowitz	32	34	30
Kathleen Farrell	34	34	28
Allen Gray	34	35	31
Morton Rose	32	33	30

<b>CRITERIA:</b>			
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.			
<b>MAX SCORE</b> 35			
Selection Committee	HSQ Group, Inc.	McMahon Associates, Inc	R.J. Behar & Company, Inc
David Ricks	34	35	32
Hassan Hadjimiry	34	35	28
Irwin Jacobowitz	32	34	30
Kathleen Farrell	34	35	30
Allen Gray	34	34	31
Morton Rose	30	32	25

<b>CRITERIA:</b>			
Location of the firm's offices and where work will be accomplished			
<b>MAX SCORE</b> 10			
Selection Committee	HSQ Group, Inc.	McMahon Associates, Inc	R.J. Behar & Company, Inc
David Ricks	10	10	10
Hassan Hadjimiry	10	10	10
Irwin Jacobowitz	10	10	10
Kathleen Farrell	10	10	10
Allen Gray	10	10	10
Morton Rose	10	10	10

**COMPILATION OF SELECTION COMMITTEE VOTING BALLOTS**

DATE Thursday, August 16, 2018

PROJECT All Engineering Services Required for:  
Kirk Road - Summit Blvd to Gun Club Road

PROJECT NO: 2018504

<b>CRITERIA:</b>			
SBE/MWBE Participation			
<b>MAX SCORE</b>		10	
Selection Committee	HSQ Group, Inc.	McMahon Associates, Inc	R.J. Behar & Company, Inc
David Ricks	10	7	10
Hassan Hadjimiry	10	7	10
Irwin Jacobowitz	10	7	10
Kathleen Farrell	10	7	10
Allen Gray	10	7	10
Morton Rose	10	7	10

<b>CRITERIA:</b>			
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)			
<b>MAX SCORE</b>		10	
Selection Committee	HSQ Group, Inc.	McMahon Associates, Inc	R.J. Behar & Company, Inc
David Ricks	6	9	9
Hassan Hadjimiry	6	9	9
Irwin Jacobowitz	6	9	9
Kathleen Farrell	6	9	9
Allen Gray	6	9	9
Morton Rose	6	9	9

<b>TOTALS / RANKINGS</b>			
Total points from each voting member and associated rank of firm.			
Selection Committee	HSQ Group, Inc.	McMahon Associates, Inc	R.J. Behar & Company, Inc
David Ricks	93    2	95    1	91    3
Hassan Hadjimiry	94    1	93    2	87    3
Irwin Jacobowitz	90    2	94    1	89    3
Kathleen Farrell	94    2	95    1	87    3
Allen Gray	94    2	95    1	91    3
Morton Rose	88    2	91    1	84    3
<b>TOTAL</b>	<b>11</b>	<b>7</b>	<b>18</b>
<b>RANK</b>	<b>2</b>	<b>1</b>	<b>3</b>

JaeAnn Dean  
Secretary Name Printed



Secretary Signature

# SELECTION COMMITTEE TALLY SHEET

ONE (1) FIRM TO PROVIDE: All Engineering Services Required for:

Kirk Road - Summit Blvd to Gun Club Road

PROJECT NO: 2018504

MEETING DATE: Thursday, August 16, 2018

MEETING TIME: 1:30 PM

## Selection Committee

H&Q Group,      R.J. Behar &  
 McMahan      Associates, Inc Company, Inc.  
 Inc.

County Engineer			2	1		3
County Administrator						
Director of Water Utilities	*		1	2		3
Director of Contracts Development & Control			2	1		3
Director of Roadway	*		2	1		3
Director of OSBA	*		2	1		3
Project Manager			2	1		3
<b>Total</b>			<b>11</b>	<b>7</b>		<b>18</b>
<b>Rank</b>			<b>2</b>	<b>1</b>		<b>3</b>

\* - Denotes a delegate for a committee member

JaAnn Dean

Secretary's Printed Name

Secretary's Signature

# SELECTION EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:  
Kirk Road., Summit Blvd. to Gun Club Rd.**

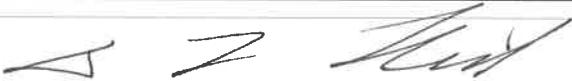
PROJECT NO: **2018504**

SELECTION MEETING DATE: **Thursday, August 16, 2018**

SELECTION MEETING TIME: **1:30 PM**

Criteria	Max Score	HSQ Group, Inc	McMahon Associates, Inc.	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the technical requirements of the project.	35	33	34	30
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.	35	34	35	32
<b>Subtotal</b>	70			
Location of the firm's offices and where work will be accomplished	10	10	10	10
SBE/MWBE Participation	10	10	7	10
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)	10	6	9	9
<b>Subtotal</b>	30	26	26	29
<b>Total</b>		✓ 93	✓ 95	✓ 91
<b>Rank</b>		✓ 2	✓ 1	✓ 3

Member's Name: **DAVID RICKS**

Member's Signature: 

# SELECTION EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:  
Kirk Road., Summit Blvd. to Gun Club Rd.**  
PROJECT NO: **2018504**

SELECTION MEETING DATE: **Thursday, August 16, 2018**  
SELECTION MEETING TIME: **1:30 PM**

Criteria	Max Score	HSQ Group, Inc	McMahon Associates, Inc.	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the technical requirements of the project.	35	34	32	30
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.	35	34	35	28
<b>Subtotal</b>	70			
Location of the firm's offices and where work will be accomplished	10	10	10	10
SBE/MWBE Participation	10	10	7	10
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)	10	6	9	9
<b>Subtotal</b>	30	26	26	29
<b>Total</b>		✓ 94	✓ 93	✓ 87
<b>Rank</b>		✓ 1	✓ 2	✓ 3

Member's Name:

HASSAN HADSIMAY

Member's Signature

*[Handwritten Signature]*

# SELECTION EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:**  
**Kirk Road., Summit Blvd. to Gun Club Rd.**

PROJECT NO: **2018504**

SELECTION MEETING DATE: **Thursday, August 16, 2018**

SELECTION MEETING TIME: **1:30 PM**

Criteria	Max Score	HSQ Group, Inc	McMahon Associates, Inc.	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the technical requirements of the project.	35	32	34	30
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.	35	32	34	30
<b>Subtotal</b>	70	64	68	60
Location of the firm's offices and where work will be accomplished	10	10	10	10
SBE/MWBE Participation	10	10	7	10
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)	10	6	9	9
<b>Subtotal</b>	30	26	26	29
<b>Total</b>		✓ 90	✓ 94	✓ 89
<b>Rank</b>		✓ 2	✓ 1	✓ 3

Member's Name:

Irwin Isaacowitz

Member's Signature

[Signature]

# SELECTION EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:** ✓  
**Kirk Road., Summit Blvd. to Gun Club Rd.**  
 PROJECT NO: **2018504**  
 SELECTION MEETING DATE: **Thursday, August 16, 2018**  
 SELECTION MEETING TIME: **1:30 PM**

Criteria	Max Score	HSQ Group, Inc	McMahon Associates, Inc.	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the technical requirements of the project.	35	34	34	28
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.	35	34	35	30
<b>Subtotal</b>	70	68	69	58
Location of the firm's offices and where work will be accomplished	10	10	10	10
SBE/MWBE Participation	10	10	7	10
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)	10	6	9	9
<b>Subtotal</b>	30	26	26	29
<b>Total</b>		✓ 94	✓ 95	✓ 87
<b>Rank</b>		✓ 2	✓ 1	✓ 3

Member's Name: Kathleen Farrell

Member's Signature: Kathleen O Farrell

# SELECTION EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:  
Kirk Road., Summit Blvd. to Gun Club Rd.**

PROJECT NO: **2018504**

SELECTION MEETING DATE: **Thursday, August 16, 2018**

SELECTION MEETING TIME: **1:30 PM**

Criteria	Max Score	HSQ Group, Inc	McMahon Associates, Inc.	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the technical requirements of the project.	35	34	35	31
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.	35	34	34	31
<b>Subtotal</b>	70			
Location of the firm's offices and where work will be accomplished	10	10	10	10
SBE/MWBE Participation	10	10	7	10
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)	10	6	9	9
<b>Subtotal</b>	30	26	26	29
<b>Total</b>		✓ 94	✓ 95	✓ 91
<b>Rank</b>		✓ 2	✓ 1	✓ 3

Member's Name:

Allen Gray

Member's Signature

Allen Gray

# SELECTION EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:  
Kirk Road., Summit Blvd. to Gun Club Rd.**

PROJECT NO: **2018504**

SELECTION MEETING DATE: **Thursday, August 16, 2018**

SELECTION MEETING TIME: **1:30 PM**

Criteria	Max Score	HSQ Group, Inc	McMahon Associates, Inc.	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the technical requirements of the project.	35	32	33	30
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.	35	30	32	15
<b>Subtotal</b>	70	62	65	55
Location of the firm's offices and where work will be accomplished	10	10	10	10
SBE/MWBE Participation	10	10	7	10
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)	10	6	9	9
<b>Subtotal</b>	30	26	26	29
<b>Total</b>		✓ 88	✓ 91	✓ 84
<b>Rank</b>		✓ 2	✓ 1	✓ 3

Member's Name: **MORTON ROSE**

Member's Signature



**SELECTION COMMITTEE MEETING**

**Palm Beach County Engineering Department**

One (1) Firm - to provide all engineering services required for the preparation of plans and specifications complete for formal advertising and receipt of bids for:

**Kirk Rd., Summit Blvd. to Gun Club Rd.  
Estimated 0.8 Miles, 3/5 Lane Roadway  
Project No. 2018504**

**August 16, 2018**

Name	Organization	Phone	Email
HASSAN HAWMIRI	Water Utilities	561-493-6021	hhawm@pbwater.com
DAVID RICKS	ENGRPW	-355-2006	DRICKS@PBCGOV.ORG
Patrick Ritter	Admin	355-2034	pritter@pb.gov.org
IRWIN JACOBWITZ	FMB	355-4150	irjacob@pb.gov.org
Kathleen Farrell	PBC Roadway Production	(561) 684-4150	kfarrell@pb.gov.org
MORTON ROSE	" " "	" " "	mrose@ " "
Holly Knight	" " "	" " "	hknight@pb.gov.org
Allen Gray	OSBM	561-616-6850	Agray@pb.gov.org
JAEANNE DEAN	ROADWAY	561-684-4154	jadean@pb.gov.org
Serge Jensen	"	684-4189	sjensen@pb.gov.org

## SELECTION CONSULTANT SUMMARY

**One Firm to Provide:** Professional Engineering Consulting Services for  
 Kirk Road: Summit Blvd to Gun Club Rd  
 estimated 0.8 miles, 3/5 lane roadway

**Project No:** 2018504

**Meeting Date:** Thursday, August 16, 2018

**Meeting Time:** 1:30 PM

TEAM				LOCATION		SBE & M/WBE			VOLUME OF PREVIOUS WORK (\$)			
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points	SBE	M/WBE (Non-black)	M/WBE (Black)	Points	Fee Considered	Pro-Rated Fee*	Points
<b>HSQ Group, Inc.</b>	3.02, 5.02	90%	1	90%	<b>10</b>	90.0	90.0		<b>10</b>	\$1,277,000	\$1,149,300	<b>6</b>
Propel Engineering, Inc.	3.02	5%		5%		5.0	5.0			\$0	\$0	
RADISE International, LC	6.01, 6.06	3%		3%		3.0	3.0			\$542,989	\$16,290	
ESA Scheda Corporation	1.07	2%		2%						\$22,756	\$455	
		<b>100%</b>		<b>100%</b>		98.0%	98%	0.0%				
						<b>10</b>	<b>5</b>	<b>0</b>				
							<b>5</b>					
<b>McMahon Associates, Inc</b>	3.01, 3.02, 3.06	50%		50%	<b>10</b>				<b>7</b>	\$15,807	\$7,904	<b>9</b>
Arcadis US, Inc	3.01, 3.02	30%		30%						\$398,666	\$119,600	
Brown & Phillips, Inc.	5.02	13%		13%		13.0		13.0		\$656,271	\$85,315	
GCME, Inc	6.01, 6.06	5%		5%		5.0	5.0			\$32,994	\$1,650	
Cyriacks Environmental Consulting Services, Inc.	1.07	2%		0%			2.0			\$5,467	\$109	
		<b>100%</b>		<b>98%</b>		18.0%	7%	13.0%			<b>\$214,578</b>	
						<b>4</b>	<b>1</b>	<b>2</b>				
							<b>3</b>					
<b>R.J. Behar &amp; Company, Inc.</b>	3.02, 3.06	74%		74%	<b>10</b>		74.0		<b>10</b>	\$419,646	\$310,538	<b>9</b>
Baron Worth Advisors, Inc.	1.07	1%		1%		1.0	1.0			\$0	\$0	
Manuel G. Vera & Associates, Inc.	5.02	15%		15%		15.0	15.0			\$0	\$0	
RADISE International, LC	6.01	10%		10%		10.0	10.0			\$542,989	\$54,299	
		<b>100%</b>		<b>100%</b>		26.0%	100%	0.0%				
						<b>5</b>	<b>5</b>	<b>0</b>				
							<b>5</b>					

## SELECTION CONSULTANT SUMMARY

**One Firm to Provide:** Professional Engineering Consulting Services for  
 Kirk Road: Summit Blvd to Gun Club Rd  
 estimated 0.8 miles, 3/5 lane roadway

**Project No:** 2018504

**Meeting Date:** TBD

**Meeting Time:** TBD

TEAM				LOCATION		SBE & M/WBE M/WBE			VOLUME OF PREVIOUS WORK (\$)			
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points	SBE	(Non-black)	(Black)	Points	Fee Considered	Pro-Rated Fee*	Points
<u>Prime Categories</u>		<u>Subcategories</u>		<u>Notes</u>								
3.02 (General Hwy. Design w/Curb & Gutter, Access & Drainage)		1.07 (Environmental Studies)		* - Pro Rated Fee = Previous Work Amount multiplied by the % of work on the project 1- No 3.06 proposed, however, HSQ is certified, and therefore the team is still complete								
3.06 (Traffic Operation Design)		5.02 (Engineering Surveying)										
		6.01 (Gelogical & Geographic Studies)										