

DIVISION 5. - CRIMINAL JUSTICE COMMISSION^[15]

Footnotes:

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Editor's note—Ord. No. 88-16, adopted Aug. 16, 1988, effective Aug. 29, 1988, amended this Code by adding provisions designated by the editor as ch. 2, art. V, div. 5, §§ 2-216—2-221.

Sec. 2-216. - Created.

There is hereby established an advisory commission to be known as the "Palm Beach County Criminal Justice Commission," herein referred to as the "Criminal Justice Commission." The Criminal Justice Commission shall be comprised of twenty-one (21) public sector members and eleven (11) private sector members for a total commission of thirty-two (32) members in accordance with the policies and procedures established by the Board of County Commissioners for advisory commissions as follows:

(a) Public Sector Membership.

- (1) Mayor or Commission member of the Palm Beach County Board of County Commissioners.
- (2) Palm Beach County Sheriff.
- (3) State Attorney, 15th Judicial Circuit.
- (4) Public Defender, 15th Judicial Circuit.
- (5) Clerk of the Palm Beach County Circuit Court.
- (6) Chief Judge, 15th Judicial Circuit.
- (7) Administrative Judge, Juvenile Division, 15th Judicial Circuit.
- (8) Supervisory Special Agent, Federal Bureau of investigation, West Palm Beach.
- (9) Senior Agent, Drug Enforcement Administration, West Palm Beach.
- (10) Member, Palm Beach County School Board.
- (11) Member, Palm Beach County Legislative Delegation.
- (12) Member, Palm Beach County League of Cities.
- (13) District IX Juvenile Justice Manager, Florida Department of Juvenile Justice.
- (14) Representative of Police Chiefs Association.
- (15) Resident Agent in Charge, Bureau of Alcohol, Tobacco and Firearms (ATF), West Palm Beach Field Office, U.S. Treasury Department.
- (16) Chief, West Palm Beach Police Department.
- (17) Circuit Administrator, Florida Department of Corrections, 15th Judicial Circuit.
- (18) Supervisory Special Agent, Florida Department of Law Enforcement.
- (19) President, Crime Prevention Officers' Association.
- (20) United States Attorney, Southern District of Florida or Assistant U.S. Attorney, West Palm Beach.

(21) Member, Palm Beach Association of Criminal Defense Lawyers.

The term of membership for the Public Sector members will be for the duration of their position entitling them to sit as a member of the Criminal Justice Commission.

(b) Private Sector Membership.

(1) Ten (10) persons will be nominated by the Palm Beach County Economic Council, but not necessarily members of the Economic Council, and said nominations will be submitted to the Board of County Commissioners of Palm Beach County, Florida for approval. These members shall be representative of all segments of Palm Beach County, Florida.

(2) One (1) at-large member of the local clergy nominated by the Criminal Justice Commission and approved by the Board of County Commissioners.

(c) Maximum Number of Boards. The maximum number of Boards that an individual member appointed by the Board of County Commissioners may serve on at one (1) time shall be three (3), except that no individual may serve on more than one (1) board, if doing so would violate Article II, Section 5(a) of the Florida Constitution, which prohibits dual office holding.

(d) Terms of Office. Private Sector members shall be appointed for a three-year term, with said term commencing on January 1 for the first year of appointment and expiring on December 31 of the third year. Beginning on or after March 1, 2013, no private sector member shall be appointed or reappointed to the Criminal Justice Commission for more than three (3) consecutive three-year terms. Existing members' terms shall end on December 31st of the year in which their term expires.

(e) Vacancies. Vacancies occurring during a term shall be filled for the unexpired term, and shall not count toward the member's term limits.

(f) Residency. All members of the Criminal Justice Commission must be residents of Palm Beach County at the time of appointment or nomination and while serving on the Criminal Justice Commission. Exemptions to this requirement are allowed when circumstances warrant outside technical/professional representation, or if statute or other rule specifies. Appointed members of the Criminal Justice Commission shall serve at the pleasure of the appointing body.

(g) Qualification as a Candidate. Criminal Justice Commission members shall not be prohibited from qualifying as a candidate for elected office.

(h) Sunshine Law and State Code of Ethics. Criminal Justice Commission members shall comply with the Sunshine Law and State Code of Ethics. However, that portion of a meeting of a duly constituted Criminal Justice Commission at which members of the Commission discuss active criminal intelligence information or active criminal investigative information that is currently being considered by, or which may foreseeably come before, the Commission is exempt from F.S. § 286.011, as amended or replaced and § 24(b), Art. I of the Florida State Constitution, as amended or replaced, provided that at any public meeting of the Criminal Justice Commission at which such matter is being considered, the Commission members publicly disclose the fact that the matter has been discussed. Reasonable public notice of all Criminal Justice Commission meetings shall be provided. All meetings of the Criminal Justice Commission shall be open to the public at all times and minutes shall be taken at each meeting.

(i) Palm Beach County Code of Ethics. Criminal Justice Commission members appointed under subsection (b)(1) and (2) of this section are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Sections 2-441 through 2-448 of the Palm Beach County Code.

(j) Annual Narrative Report. The Criminal Justice Commission shall submit an annual narrative report to the Board of County Commissioners.

(Ord. No. 88-16, § 1, 8-16-88; Ord. No. 89-3, § 1, 3-21-89; Ord. No. 90-38, § 1, 10-16-90; Ord. No. 92-14, § 1, 5-28-92; Ord. No. 92-25, § 1, 9-15-92; Ord. No. 93-1, § 1, 2-1-93; Ord. No. 93-

35, § 1, 12-21-93; Ord. No. 95-6, § 1, 3-21-95; Ord. No. 2014-003, § 1, 3-11-14; Ord. No. [2016-017](#), § 1, 3-1-16)

Sec. 2-217. - Objectives.

The Criminal Justice Commission is established to study all aspects of the criminal justice and crime prevention systems within the federal, state, county, municipal and private agencies within the County. This purpose shall include the study of the health and human services and educational systems, among others, as they pertain to criminal justice or crime prevention. The Criminal Justice Commission shall make recommendations to the Board of County Commissioners on policies and programs designed to accomplish the following objectives:

- (a) To provide overall coordination to law enforcement and crime prevention efforts in the County;
- (b) To provide an efficient, cost effective and timely criminal justice system in the County; and
- (c) To effect the reduction of crime in the County on a permanent basis.

(Ord. No. 88-16, § 2, 8-16-88)

Sec. 2-218. - Authority.

The Criminal Justice Commission shall have the following authority and powers:

- (a) To review, research and evaluate existing systems and programs within the scope of the Criminal Justice Commission;
- (b) To establish task forces or subcommittees to study in detail key aspects of programs and systems within the scope of the Criminal Justice Commission;
- (c) To adopt from time to time rules and bylaws providing for the governance of the Criminal Justice Commission, which rules and bylaws will be adopted by a majority vote of the members of the Criminal Justice Commission;
- (d) To establish an executive committee by the majority vote of the members of the Criminal Justice Commission, which executive committee will have such powers and authority as delegated by the Criminal Justice Commission;
- (e) To review and comment on all grant requests for programs and systems within the scope of the Criminal Justice Commission;
- (f) To make recommendations on modifying, creating or abolishing public and private systems and programs within the scope of the Criminal Justice Commission;
- (g) To make recommendations on modifying, creating or abolishing legislation, ordinances or regional or county-wide comprehensive plans dealing with systems and programs within the scope of the Criminal Justice Commission;
- (h) To assist the consolidation of systems and programs within the scope of the Criminal Justice Commission when approved by the Board of County Commissioners;
- (i) To request members of all agencies within the auspices of the Board of County Commissioners, to provide the Criminal Justice Commission in a timely manner with all data and information requested by the Criminal Justice Commission, to appear at any meeting or hearing requested by the Criminal Justice Commission, and to otherwise work in cooperation and good faith with the Criminal Justice Commission in pursuing the Criminal Justice Commission's objectives;
- (j) To enter contracts and hire personnel as required to pursue the objectives of the Criminal Justice Commission, subject to approval by the Board of County Commissioners; and

- (k) To take all acts reasonably required by the Criminal Justice Commission in the exercise of the authority set forth above and the pursuit of the Criminal Justice Commission's objectives.

(Ord. No. 88-16, § 3, 8-16-88)

Sec. 2-219. - Operation.

- (a) Travel Expenses, Reimbursement and Approval Authority. Members of the Criminal Justice Commission shall serve without compensation, but may be eligible for travel reimbursement for only those expenses which are incurred for travel outside Palm Beach County which is necessary to fulfill Criminal Justice Commission member responsibilities provided sufficient funds have been budgeted and are available as set forth in PPM CW-O-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County Department. Any approved travel reimbursement shall be subject to those actual expenses at the rate or rates established by State law and County travel policy. Approval authority for pre-authorized Criminal Justice Commission member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with County wide Policy and Procedures memoranda (PPM) CW-F-009.
- (b) The Criminal Justice Commission shall operate with such funding and staffing as the Board of County Commissioners shall approve from time to time. Without prior approval, the Criminal Justice Commission shall have no authority to incur expenses for which Palm Beach County, Florida, would become liable.

(Ord. No. 88-16, § 4, 8-16-88; Ord. No. 2014-003, § 2, 3-11-14)

Sec. 2-220. - Staff cooperation and support.

The staff of the Board of County Commissioners, including but not limited to the County Administrator, the County Attorney and the Public Safety Department of the County, are hereby charged with the responsibility to furnish to the Criminal Justice Commission such records, documents, reports and other data on criminal justice matters which, in the opinion of the Criminal Justice Commission, are reasonably necessary in order that the Criminal Justice Commission may fulfill the duties required of it hereunder. Support services for the Criminal Justice Commission shall be made available by the Public Safety Department.

(Ord. No. 88-16, § 5, 8-16-88)

Sec. 2-221. - Administration.

The Criminal Justice Commission shall employ an executive director who shall hire such other administrative, professional and clerical assistance as necessary to carry out its duties authorized by this article, and as provided for in the Criminal Justice Commission's budget, reviewed and approved by the Board of County Commissioners. The County Administrator shall have oversight of the executive director who will be selected by the Criminal Justice Commission and County Administrator and approved by the Board of County Commissioners. The goals and performance evaluations of the executive director shall be accomplished jointly by the County Administrator and the Criminal Justice Commission. The Public Safety Department will be responsible for providing financial oversight in managing agreements, contracts, revenues and expenditures for the Criminal Justice Commission.

(Ord. No. 88-16, § 6, 8-16-88; Ord. No. [2016-017](#), § 2, 3-1-16)

Sec. 2-222. - Compliance with uniform policy for advisory boards and commissions.

Except as provided for herein, the Criminal Justice Commission is expressly subject to all uniform policies for advisory boards and commissions as established by the Board of County Commissioners pursuant to Resolution 2013-0193, as may be amended.

(Ord. No. 2014-003, § 3, 3-11-14)

Secs. 2-223—2-230. - Reserved.