

**M I N U T E S**

**MONDAY, November 24, 2014**

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION**

McEaddy Conference Room  
12<sup>th</sup> Floor, 301 N. Olive Avenue  
West Palm Beach

***Members Present:***

Chris Allen  
Dave Aronberg  
James Barr  
Nelson Berrios  
Kirk Blouin  
Barbara Cheives  
Jeffrey Colbath  
Douglas Duncan  
George Elmore  
Randy Johnson, Sr.  
Dave Kerner  
Nellie King  
William Kramer  
Kathleen Kroll  
Bryan Kummerlen  
Christina Morrison  
Gerald Richman  
Valentin Rodriguez  
Chuck Shaw  
Greg Starling  
Priscilla Taylor  
Lee Waring

***Members Absent:***

Rosalyn Baker  
Sharon Bock  
Ric Bradshaw  
Rolando Garcia  
Carey Haughwout  
Barry Krischer  
Duane Little  
Marshall Manley  
John McKenna  
Robert Shirley

***Guests Attending:***

Alexcia Cox, State Attorney's Office  
Mike Edmondson, State Attorney's Office  
Barbara Dawickie, Court Administration  
Adrienne Ellis, State Attorney's Office  
Brian Fernandez, State Attorney's Office  
Michael Gauger, PBSO (for Sheriff Bradshaw)  
Kyle Hass, PBSO  
Dina Hill, CSPBC  
Amy Karpf, Office of Financial Management and Budget  
Jenise Link, Pretrial/PBC Justice Services  
Beatrice Lovelace, Clerk & Comptroller's Office (for Clerk Bock)  
James Martz, Court Administration  
Samuel Merzius, County Auditor's Office

Vern Pickup-Crawford, PBC School District  
Mary Quinlan, Court Administration  
Julio Quinones, Federal Bureau of Investigation (for Timothy Donovan)  
Yasmin River, Department of Corrections (for Rosalyn Baker)  
David Shane, Florida House of Representative  
Caroline Sheppard, Court Administration  
Michelle Spangenberg, Court Administration

***Staff Present:***

Michael L. Rodriguez, Executive Director  
Arlene Griffiths, Administrative Assistant  
Katherine Hatos, Senior Criminal Justice Analyst  
Shahzia Jackson, Senior Criminal Justice Analyst  
Damir Kucek, Research & Planning Manager  
Rosalind Murray, Criminal Justice Program Development Specialist  
Craig Spatara, Criminal Justice Programs Manager  
Elizabeth Williams, Financial Analyst II

***Temporary Staff:***

Pamela Williams

***Student Intern:***

Ashley Carseni

- I. Chairman William Kramer called the meeting to order and extended welcome to members and guests.
- II. Roll call was taken and a quorum present.
- III. Chairman Kramer invited guests to introduce themselves.
- IV. The October 27, 2014 meeting agenda and September 22, 2014 minutes that were deferred due to the lack of a quorum, were unanimously approved.
- V. The November 24, 2014 agenda was unanimously approved after motion by Randy Johnson and second by Mayor Priscilla Taylor.
- VI. The minutes of the November 24, 2014 meeting were unanimously approved.
- VII. Under Chairman's Comments, Chairman Kramer announced that as customary, the annual meeting would be held on December 8, 2014 in lieu of an executive committee and full commission meetings.
- VIII. Under Executive Director's comments, Mr. Rodriguez:
  - A. Reported on a site visit by representatives from the Council of State Governments on November 18, 2014. He noted that Palm Beach County was one of two sites to reach the final round of the Employment Pilot Project. Representatives met with Public Defender Carey Haughwout, the CJC, reentry

providers and other reentry personnel. Mr. Spatara added that the visit went very well and that Palm Beach County will be notified early December if selected.

- B. Briefly outlined the CJC budget process and how it ties into the County's budget process. He noted that a more lengthy discussion will be provided at the executive committee meeting in January 2015.

Chairman Kramer commented on the Domestic Violence Trust funds and the proposal submitted for law enforcement training. He advised of the committee's recommendation regarding the performance measuring aspect of the proposal to include a formal request for quotation for consistency.

Mr. Rodriguez remarked about the timing involved, the sources of funding which include trust funds, formula grant dollars, and ad valorem dollars. He noted that unlike previous years, the CJC anticipated unspent dollars were not materialized, coupled with new financial personnel in the CJC and the office of Financial Management and Budget (OFMB), thereby resulting in a less than accurate estimation of anticipated dollars.

#### IX. Old Business

There were no business items for discussion.

#### X. New Business

##### A. Request For Information (RFI)

Chairman of the Program Monitoring and Evaluation (PME) Sub-Committee Nellie King presented the committee's recommendation for a RFI. She noted that a proposal for law enforcement training in the area of domestic violence was presented to the sub-committee by Clay Walker. The committee felt however, that there was not enough time to fairly review the proposal since the paperwork was submitted the day prior to the meeting. An overview of the proposal was provided and Ms. King noted questions raised by subcommittee members. She reported that after extensive discussion including the possibility of presenting it to the community for other proposals, it was recommended that for fairness and equity a request for information should be sought.

After further discussion, members unanimously approved supporting the PME's recommendation to obtain a request for information. The motion was amended to include a law enforcement officer on the committee for the purpose of seeking a RFI for this specific purpose

##### B. Nominating Committee Report

Nominating Committee Chairman Lee Waring presented the recommendation for the following officers and executive committee members for 2015.

William Kramer, Chairman  
Lee Waring, Vice Chairman  
Gerald Richman, Treasurer  
Dave Aronberg, Secretary

Members nominated to complete the 2015 executive committee are:

**Public Sector:**

Rosalyn Baker  
Jeffery Colbath  
Carey Haughwout  
Nellie King

**Private Sector:**

Barbara Cheives  
George Elmore  
Christina Morrison  
Randy Johnson

**Ex-Officio Members:**

Douglas Duncan, Immediate Past Chair  
E. Wayne Gent, PBC School Superintendent

Members unanimously approved the recommendations as presented by the Nominating Committee.

XI. CJC Initiatives/Updates

A. Quarterly Programmatic Report

Ms. Nellie King commended Mr. Kukec and staff for all the hard work that was put in. She noted that the PME Sub-Committee has worked for some time to get the process down, and that after several meetings and document modification, the result is a comprehensive and user friendly report. She further noted that it was the first time in the history of the CJC that there has been information collected for programmatic outcome, and advised that a detailed report is available and may be emailed to CJC members.

Mr. Kukec provided an overview of the report. The report highlighted the impact of funding spent on programs on each individual. Mr. Kukec used the “Dash Board” to present the snap shot of the programs showing programmatic data and recidivism. He noted the three programmatic measures identified by the PME to monitor the programs. Drug Court was the example used to show the different results for the quarter, but he advised that a total of 24 programs are currently being monitored. Mr. Kukec further noted that the report will be available on the CJC’s website.

Members sought clarification and had extensive discussion on the statistics presented. Mr. Kukec provided clarification and further explanation as sought, and advised that he is available to do individual or group presentation if required, and pointed out that the information is available for all other programs such as reentry and youth violence prevention.

He thanked the various programs for their cooperation and input, and thanked his staff for the work done.

Ms. King remarked about the next step after having all this information and question whether it is used to make recommendations to the programs for

improvement or otherwise, but noted that is to be determine.

Ms. Christina Morrison suggested that the report be given to Chief Judge Colbath that might possibly assist with securing funding for drug court.

#### B. Fatality Review Team Report

Sergeant Kyle Hass of the Palm Beach County Sheriff's Office distributed copies of the Domestic Violence Fatality Review Team 2013 annual report. He noted that the team has been in existence for over 10 years and include representatives from law enforcement, State Attorney's Office, Public Defender's Office, Victim Services, and other advocates throughout the county. He noted that the team does not review every homicide in the county, but noted that the report has some general statistics on the homicide for 2013. He said that the team also coordinates with the state-wide review team on the cases that they review. The report also contains recommendations presented by the team, and invite members to reach out to the team for questions.

He thanked Michael Rodriguez and Arlene Griffiths for assisting with the creation and printing of the report.

#### C. Law Enforcement Planning Council (LEPC)

Ms. Katherine Hatos, CJC staff to the LEPC gave an update for 2014. In her presentation, she provided an overview of the LEPC noting that the Council began with 15 voting members in 1992 and is currently comprised of 50 members including 45 voting members. The members include the Sheriff, Police Chiefs of Palm Beach County municipalities, as well as local, federal and state members. She outlined the issues undertake during the current year such as the County-wide Intel meetings, Overdose Suppression Project, Ebola Virus Disease, and Next Generation 9-1-1. Ms. Hatos also highlighted the protocols that the LEPC was involved with and the various training programs law enforcement participated in.

Brian Fernandez of the State Attorney's Office provided further comments on the Child Abuse Protocol.

- XII. Under Member Comments, members discussed the letter from Chief Judge Colbath to County Administrator regarding drug court funding. Chief Judge Colbath provided an overview of the issue, but Mr. Rodriguez noted that the CJC does not have sufficient funds to fully fund the drug court, and Mayor Taylor advised that she would be in discussion with County Administrator with respect to the short fall.

Vice Mayor Valentin Rodriguez inquired about using forfeiture money to assist with drug court funding, even if it means amending the statute.

Representative Dave Kerner stated that he had discussions with Todd Bonlarron regarding the broadening of the scopes for what trust fund monies can be used for, but said that he does not like to incentivize the use of forfeiture money and to become reliant on having to seize funds from citizens to sustain a program.

After further discussion Mr. Rodriguez provided a history of drug court funding and

the reason it has dwindled.

Representative Kerner also inquired whether an analysis of drug court participants are able to utilize health insurance to defray some of the cost.

XIII. The meeting adjourned at approximately 9:15 a.m.